

Job Description -Before and After School Club Playworker

Title : Playworker

Accountability : Before and After School Club Manager

Responsibility: To the children attending the club

Location: Arden Primary School

Hours: 22.5

Contract type: Permanent

Scale : 2

Purpose of the job :

To work as part of a team to provide high standards of care and play opportunities for children between the ages of 4 and 11 in a safe and secure environment. To attend to the needs of each individual child within an equal opportunities framework.

Main Duties and Responsibilities

- Assist with planning, preparing and delivering quality play opportunities to promote all areas of development for the children within a safe and caring environment.
- To act in a responsible manner towards everyone at the club
- Setting up the play space including moving furniture and play equipment
- Providing refreshments and snacks for children, ensuring that health and safety standards are met. Be sensitive to dietary requirements.
- Facilitating good communication with all members of the organisation and parents.
- Respond and respect the children's needs and interests.
- Attend staff meetings
- Liaise with parents over the needs and interest of the child.
- To make sure all equipment is put away in a clean condition and tidy manner.
- To work as part of a team but be able to use own initiative.
- To maintain a positive, happy and healthy environment for play and relaxation
- To be polite and friendly to children/parents and members of the school.
- To ensure the kitchen area and play space is clean and tidy before you finish your shift.
- To be available to work flexible hours and sessions when required.
- To ensure safe delivery of activities and work with 'risk assessment' at all times.
- Work within the framework of the club's policies and procedures
- Undertake the appropriate and relevant training

Person Specification:

You will need to be someone who is passionate about all aspects of childcare and education.

Required skills	Essential	Desirable
Experience of working with 4-11 year olds	x	
Understanding the various needs of children and families and the issues involved in the delivery of quality play care.	x	
Understanding equal opportunities	x	
Provide and facilitate safe and creative play	x	
Good communication skills	x	
Able to work as part of a team but also to use your own initiative.	x	
Experience of working in a play based setting		x
Appropriate child protection training		x
Current Paediatric First Aid Certificate		x
Food Hygiene Certificate		x
Knowledge of Safeguarding	x	